



BC DISABILITY GAMES REGISTRATION INFORMATION

WELCOME TO THE 35th ANNUAL BC DISABILITY GAMES!

The information on the next 2 pages should answer all your questions about this year's BC Disability Games but if you still have questions or need help completing your registration form, please contact your PSO or BC Disability Sports.

Membership

All participants must be at least 10 years of age (on July 9, 2003) and be members in good standing of their respective Provincial Sport Organization: BC Blind Sports Association, BC Deaf Sports Federation, BC Therapeutic Riding Association, BC Wheelchair Basketball Canadian Amputee Sports Association, Disabled Sailing Association, Electric Wheelchair Sports Society (EWSS) or SportAbility BC. (Members of associated sport organizations outside of BC are also acceptable.)

Registration Process

Everyone must fill out a separate Registration Form including: Athlete, Coach, Manager, Staff, Support Staff, Sight Guides, Attendants, and Family members taking advantage of the Family Members Package. **Sport Officials** may register using the "Officials Registration Form" available at your PSO head office. Fees must accompany the Registration Form or will be considered incomplete. **NOTE:** There is a non-refundable processing fee of \$5 included in every registration. Be sure to include the correct amount when sending in your Registration. All Fees are in Canadian dollars. **Fee for NSF cheques is \$40.**

BC Athlete - \$30

Out of Province Athlete - \$60

Demo Sport Athlete - No Charge (if ONLY competing in Demo Sport)

Substitutes, Assistants, Guides, Coaches, Pilots, Officials - No Charge

Family Members Package* - Meals \$15 per day; Accommodation: \$10 per day

***NOTE: BC Disability Sports & PSO must approve family members.**

IMPORTANT: There is only ONE registration deadline. All registrations and accompanying fees must be received in the BC Disability Sports office (#322 – 1367 West Broadway, Vancouver, BC, V6H 4A9) by 4 PM on **June 9, 2003.**

NO EXCEPTIONS WILL BE MADE.

Cancellations, Refunds & Substitutions

Substitutes are **only** accepted for Team Sports and they must be registered by the Deadline (June 9, 2003) with their team. Substitutes are responsible to organize their own transportation and accommodation. If you must withdraw from the Games for a medical or emergency reason, you may apply in writing to BC Disability Sports for a refund of your registration fee, less a \$5 processing fee that will remain with BC Disability Sports. No refunds are available for those that withdraw less than 7 calendar days prior to the Games. BC Disability Sports reserves the right to cancel an event if there are fewer than 3 participants registered in any given sport. Refunds will then be made available.

Accreditation at the Games

All participants (including Athletes, Coaches, Managers, Assistants, Family Members, etc.) need to receive Accreditation at the Games. **Accreditation will close on Thursday July 10th at 6 PM** prior to the Opening Ceremony. You **must** make arrangements to personally pick up your Accreditation or you will not be able to participate at the Games.

Accommodation & Meals

All Core Sport participants are eligible for Accommodation at Kelowna Secondary School. A list of alternate hotels, including the **Host Hotel** (Ramada Inn), is included in this package. If you are choosing alternate accommodation, it will be your responsibility to organize your own transportation within Kelowna. Meals are included in the registration fees and are provided to all Core Sport participants. Family members not participating in another capacity are charged a fee per day ("Family Member Package") to cover the costs of meals and accommodation. Demonstration Sport participants are not eligible for Accommodation or Meals.

TRAVEL INFORMATION

Intra Provincial Travel

All Core Sport participants that are residents of B.C. are eligible for Games Transportation between their hometown and Kelowna. Games transportation is by **chartered bus** from the following **potential** locations closest to your home: Victoria (Ferry Terminal), Horseshoe Bay Ferry Terminal, Tsawwassen Ferry Terminal, West Vancouver (Park Royal Mall), Burnaby (CNIB), Richmond (Gateway Theatre) or Surrey (Guildford Mall). If you require **AIR Travel** from your community, please indicate so on your Registration Form and BC Disability Sports will contact you to determine your eligibility. Your final travel itinerary will be enclosed in your confirmation package. If you choose to travel on your own to the Games, BC Disability Sports may reimburse your costs. Please refer to the enclosed Travel Reimbursement Policy for details.

The cost of transportation to/from airport for out of province athletes is included in your registration fee. However, you must arrange your travel through **City Express** (information below) in order to take advantage of this service.

All travel arrangements (including Air, Hotel, & Bus transportation) must be made through Dixie Keyser at City Express Travel. She can be contacted directly at: dixiek@cityexpresstrvl.com

Tel#604-533-5305, Toll Free across Canada #1-800-661-5224

Transportation within Kelowna

Bus transportation to and from competition venues, official Special Events, and Games Accommodation is available to all registered participants in Core Sports. Limited Games transportation is available from the Official Host Hotel (Ramada Lodge).

Medals

Events with 4 or more athletes competing will receive medals according to the event rules. However, if 3 or fewer athletes compete, the **Minus One Rule** or a **Standard** will be in effect. Please contact your PSO to find out what rule is being followed for your event.

Minus One Rule: Medals will only be awarded to one less than the number of athletes competing. For example, if 3 athletes of the same class and age category are competing in an event, a Gold and Silver Medal will be awarded, along with a 3rd Place Ribbon. If there is only one athlete in any event, that athlete will receive a 1st Place Ribbon rather than a medal.

If there is a Standard for your event, then you must make this standard to receive an award. If the standard is not reached and an athlete places first, second or third, then this person will receive an appropriate ribbon.

Dress Code & Individual Sport Rules

It is requested that you wear a Team or PSO T-shirt during the Opening and Closing Ceremonies. Specific sport rules can be obtained by contacting your governing PSO. Please note that for safety reasons, **HELMETS** must be worn during the EQUESTRIAN and CYCLING events as well as any athlete using a wheelchair on the track during ATHLETICS. **Sailors** must bring their own PFD to the competition and must wear it at all times on the water. **Golf Carts** are available to rent at \$27/day + GST (from the golf course) for those that do not have a physical disability. Those with a physical disability will be provided with one. All golf carts must be reserved in advance on the registration form and you cannot cancel after registering.

Classification

In order to ensure that athletes are competing in the most appropriate event category, each athlete must receive a classification according to their disability. Classification will take place on Wednesday July 9th and Thursday July 10th. (See enclosed sport schedule) If you require classification at the Games, please indicate so on your registration form and contact your PSO immediately for scheduling. It is preferable that you receive classification prior to arrival in Kelowna. (This is not applicable for Sailing or Equestrian.)

Demonstration Sports:

Those that are participating ONLY in Demonstration Sports are **NOT** eligible for Accommodation, Transportation or Meals.

7-A-SIDE SOCCER (SportAbility): 7-A-Side-Soccer is a scaled down version of regular soccer, meaning that the field is smaller, the net is smaller, and instead of 11 players on the field there are 7. 7-A-Side-Soccer offers the chance for players with the same abilities to experience the exciting pace of soccer, team strategy, and the thrill of competition.

POWER HOCKEY (Electric Wheelchair Sports Society): This sport is similar to Floor Hockey except that electric wheelchairs are used and specially designed hockey sticks are attached to the chair. This event is open to all electric wheelchair users.

5 PIN BOWLING (Deaf Sports): This event is played with the same rules as regular bowling except that sign language interpreters are required to be on site. This event is open to all members of Deaf Sports.

Registration Checklist

Make sure your registration includes the following:

- Registration Form (1 white page, double-sided)
- Event Form (1 white page, double-sided)
- Liability Waiver & Medical Form (1 yellow page, double-sided)
- Applicable Registration Fee

Contact BC Disability Sports for more information:

#322 – 1367 West Broadway
Vancouver, BC V6H 4A9
Tel# 604.737.3047
TTY# 604.737.3111
Toll Free# (in B.C.) 1.877.456.4673

**REGISTRATION DEADLINE:
JUNE 9, 2003 AT 4 PM
IN BC DISABILITY SPORTS OFFICE**

Alternate Accommodation Venues

Host Hotel:

Ramada Lodge Hotel
2170 Harvey Avenue
Kelowna, BC V1Y 6G8
Tel# 1.250.860.9711

Features: Indoor pool, whirlpool, fitness facilities, 24 hour restaurant on site, pub & summer patio, complimentary parking, free newspapers, adjacent to Orchard Park Shopping Mall. Limited Games transportation will be provided from this location.

Accent Inn

1140 Harvey Avenue
Kelowna, BC V1Y 6E7
Tel# 1.250.862.8888

Features: seasonal outdoor pool, whirlpool, sauna, and fitness facilities, in room coffee maker, air conditioning, free email & Internet kiosk, free local phone calls & newspapers, coin-operated laundry & valet services available.

Accessibility Features: Rooms have touch pad lights for ease of use, Bathroom seats available upon request from Front Desk, Key card system

**** In order to receive a reduced rate at the Accent Inn or Ramada Lodge, you must book your room by May 15, 2003 with Dixie Keyser at City Express Travel Tel#604-533-5305, Toll Free across Canada #1-800-661-5224. There are a limited number of rooms available.**

Other Options:

Prestige Inn (adjacent to City Park & Lawnbowling venue)
1675 Abbott Street
Tel# 1.250.860.7900

OUC North Campus (reservations: 1.877.589.6073)

3180 College Way, Kelowna, B.C. V1V 1V8

Single Dorm Room (shared bathroom)	\$29/night
Quad Apartment (4 single bedrooms)	\$109/night
Studio Apartments (with kitchen, 2 people)	\$65/night
1 Bedroom Apartments (4 people)	\$89/night

** All prices include a continental breakfast**

Campgrounds

There are a number of campsites available for people to book for tents and RVs. You can book these by phoning Dixie Keyser / City Express Travel, contact information above.

KELOWNA 2003 BC DISABILITY GAMES

Please print or type and fill out **BOTH** sides of the form, all sections.

Personal Information

Name: _____ Phone: (____) _____
Street Address: _____
City: _____ Province: _____ Postal: _____
Gender: Male Female Email: _____
Birthdate: ___/___/___ (D/M/Y) Age on July 9, 2003: _____
Assistant's Name **or** Athlete you are assisting: _____
Coach: _____ Phone: _____
Provincial Sport Organization (PSO): _____
(You must be current member of your PSO to participate in the Games.)

Classification Information (SportAbility & Blind Sport members Only)

Do you require classification? Yes (Contact your PSO)
 No: _____ (Please write your Classification here)

Sport Information Role Code: (Please check all that apply.)

Athlete Coach/Manager Family Substitute
 Assistant/Guide Staff Official _____ (Sport)

Accommodation (Core Sport participants ONLY)

I require Games Accommodation:
 I require a cot** I require a Hospital Bed**
** **ONLY** for those that have a physical condition that requires it **
 I will be staying in alternate accommodation. Arrival Date/Time _____
Name of alternate accommodation: _____

Please list all sport and other extra equipment that you MAY be bringing to the Games (bikes, racing chairs, additional wheelchairs, medical supplies, etc.)
This is to ensure that we have adequate space for you and your luggage.

Meals (Core Sport Participants ONLY)

I require Games Meals (B, L & D) for all days while in Kelowna:
 Wed. Thurs. Fri. Sat. Sun.
 I only require Games Box Lunches while in Kelowna:
 Wed. Thurs. Fri. Sat. Sun.
 I do not require ANY Games Meals while I'm in Kelowna.

Mobility

I use a wheelchair: Manual Electric Scooter
I can transfer: Independently
 With minimal assistance
 With great difficulty or mechanical lift

 I will be bringing a Guide Dog or Assistance Dog with me.

...please turn over

Transportation (Core Sport Participants ONLY)

- I require Games Transportation: TO Kelowna
 FROM Kelowna
 WITHIN Kelowna (To Games events)
- I will provide my own Transportation to all events.
- I request air travel to/from the Games.
- I will be seeking reimbursement for my travel costs.

Fees

Cheques or money orders must accompany registration forms, payable to **BC Disability Sports**. No post-dated cheques will be accepted. Fee for NSF cheques will be \$40.00. All fees are in Canadian dollars (CAD).

<input type="checkbox"/> B.C. Athlete	\$30.00 =	_____
<input type="checkbox"/> Out of Province Athlete	\$60.00 =	_____
<input type="checkbox"/> Demo Sport Athlete (if <u>ONLY</u> in DEMO)	=	<u>\$0.00</u>
<input type="checkbox"/> Family Members Package (** See note below)		
<input type="checkbox"/> Meals Only \$15 per day X _____ days=		_____
<input type="checkbox"/> Accommodation \$10/day X _____ days =		_____
<input type="checkbox"/> Assistants, Guides, Coaches, Officials, Substitutes	=	<u>\$0.00</u>
TOTAL ENCLOSED:	CAD\$	_____

PLEASE NOTE:
There is a \$5 non-refundable processing fee included in ALL paid registrations.

**** FAMILY MEMBERS:** If you are accompanying an athlete and wish to receive BC Disability Games meals and/or accommodation, you must register and complete this form.

SEND YOUR REGISTRATION TO:
BC Disability Sports
#322 – 1367 West Broadway
Vancouver, BC V6H 4A9

DEADLINE:
JUNE 9, 2003 AT 4 PM (PST)
NO LATE REGISTRATIONS WILL BE ACCEPTED



CORE SPORTS:

Please check the box in front of the event(s) you wish to register in. You may register for a MAXIMUM of 5 Events in 3 Sports. It is YOUR responsibility to ensure that you have no scheduling conflicts. Check the attached Tentative Schedule of Events.

ATHLETICS (Track & Field)BLIND SPORTS:

100 m 200 m 400 m 800 m 1500 m

High Jump Long Jump Shot Put Discus Javelin

SPORTABILITY:

60 m 100 m Race Runner, 100m 200 m 400 m

800 m 1500 m Shot Put Javelin (age 13+)

Discus Club Throw (Bantam & Jr. CP1-8, Sr. CP1-6)



AMPUTEE SPORTS: 100 m 200 m 400 m 800 m 1500 m

Long Jump Shot Put Discus Javelin

DEAF SPORTS: 100 m 200 m 400 m 800 m 1500 m

3 km 5 km 10 km Shot Put Javelin Discus

High Jump Long Jump

BOCCIA

(SportAbility)

List Names

Where

Appropriate

Individual: BC1 BC2 BC3 CP3 BC4 RN

Pairs: _____

Teams: _____

Precision: BC1 BC2 BC3 CP3 BC4 RN**LAWNBOWLING** Singles

Team Members: _____

CYCLING ** Participants are responsible to bring & wear a Helmet **SPORTABILITYHandcycle: 500 m (10-12 yrs only) 1 KM 2 KM 5 KMTrike/Bike: 500 m (10-12 yrs only) 1 KM 5 KM 10 KM 15KM 30KMAMPUTEE SPORTSBike: 5KM 10KM 15KM 30KMBLIND SPORTSTandem Time Trial: 10KMTandem Road Race: 15KM **OR** 30KM**EQUESTRIAN**

(See included list of events & indicate here the Class Number for the events you are choosing to enter.)

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

GOLF 36 Hole Open: Handicap _____ BC Blind Sports Provincials Handicap _____ I require a Golf Cart and understand that I will be subject to a charge of \$27/day + GST if I do not have a physical disability. (Payable to golf course on 1st day of competition.)**GOALBALL** Tournament Teammates: _____

ELECTRIC WHEELCHAIR SPORTS

___  Power Soccer Tournament (Current Team Name: _____)

JUNIOR WHEELCHAIR BASKETBALL

___  Tournament Current Team Name _____

___  **SAILING** Martin 16 Class Boat # _____ (if known)
 Trapseat 16 Class Skipper _____ Crew _____

OBSTACLE COURSE (SportAbility)

___ Electric WC (Class 1)
 ___ Manual WC: ___ Class 2 ___ Class 3 ___ Class 4

SWIMMING**** Indoor Pool ****

** Please attach a separate page with your best time for the events you are registering in, if known.

 **FUNCTIONAL:** (Please indicate your classification, if known, at the end of each applicable line)

FREE: ___ 25 m ___ 50 m ___ 100 m ___ 200 m ___ 400 m (Sr.) _____ Class
 BACK: ___ 25 m ___ 50 m ___ 100m ___ 200 m _____ Class
 BREAST: ___ 25 m ___ 50 m ___ 100 m _____ Class
 FLY: ___ 25 m ___ 50 m ___ 100 m _____ Class
 IM: ___ 75 m ___ 100 m ___ 150 m ___ 200 m _____ Class

DEAF SPORTS:

FREE: ___ 50 m ___ 100 m ___ 200 m ___ 400 m
 BACK: ___ 25 m ___ 50 m ___ 100 m ___ 200 m
 BREAST: ___ 25 m ___ 50 m ___ 100 m ___ 200 m
 FLY: ___ 25 m ___ 50 m ___ 100 m
 IM: ___ 100 m ___ 200 m

BLIND SPORTS:

FREE: ___ 25 m ___ 50 m ___ 100 m ___ 200 m
 BACK: ___ 25 m ___ 50 m ___ 100 m ___ 200 m
 BREAST: ___ 25 m ___ 50 m ___ 100 m ___ 200 m
 FLY: ___ 25 m ___ 50 m ___ 100 m
 IM: ___ 100 m ___ 200 m

10 PIN BOWLING (Deaf Sports): ___ Men ___ Women ___ Mixed

Demonstration Sports:

It is your responsibility to ensure that your participation in a Demo Sport does not conflict with your scheduled Core Sport.

___ 7-a-side Soccer (SportAbility) ___ 5-Pin Bowling (Deaf Sports) ___ Power Hockey

REGISTRATION DEADLINE: JUNE 9, 2003, 4 PM (PST)

SEND YOUR COMPLETED REGISTRATION

AND REGISTRATION FEE TO:

BC DISABILITY SPORTS

**#322 – 1367 West Broadway
 Vancouver, BC V6H 4A9**

This document affects your legal rights: please read carefully.

BC DISABILITY GAMES RELEASE

As a condition of entry into the BC Disability Games as a participant, it must be understood that the participants enter entirely of their own risk and will not hold BC Disability Sports, the BC Games Society, Kelowna 2003 BC Disability Games Society, the Government of BC, Staff, their Agents and/or Volunteers, responsible nor make any claim whatsoever for injury, loss, and/or damages, occurring during the 2003 BC Disability Games.

BC Disability Sports, the BC Games Society, Kelowna 2003 BC Disability Games Society, and the Government of BC do not assume responsibility for loss of wages, medical, dental or hospital care for coaches, athletes, managers, chaperones, officials or volunteers, during the Kelowna 2003 BC Disability Games, and all such participants, including coaches, athletes, managers, chaperones, officials and volunteers shall make their own respective arrangements for the listed matters by insurance or otherwise.

RELEASE OF RESPONSIBILITY

I, the undersigned, release BC Disability Sports, Kelowna 2003 BC Disability Games Society, the Government of BC, and/or the BC Games Society from any and all liability or responsibility for personal injury, death, or loss or damage to property in any way connected with my participation or that of my child or ward _____ while participating in the Kelowna 2003 BC Disability Games in Kelowna, BC from Wednesday, July 9 to Sunday July 13, 2003.

In the event of an accident or injury, I authorize medical volunteers to provide or consent to necessary treatment if I am unable to provide consent due to exigent medical circumstances, or if being a parent or guardian, medical volunteers are unable within a reasonable time to contact me for the purpose of obtaining consent.

Signed: _____ Print Name: _____
Relationship to child (if applicable): _____
Date: _____
Phone: _____ Witness: _____

PHOTO RELEASE

I give permission for any photograph, videotape reference of myself or any other form of written or audiovisual record of my participation in the BC Disability Games to be used by BC Disability Sports, Kelowna 2003 BC Disability Games Society, or the BC Games Society.

Participant's Signature _____ Date: _____

Legal Guardian (if applicable) _____ Date: _____

I AM UNABLE TO HAVE MY PHOTO TAKEN AT THE 2003 BC DISABILITY GAMES IN THE FOLLOWING SITUATIONS: (Please check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> In Competition | <input type="checkbox"/> In a Team Photo |
| <input type="checkbox"/> In a Crowd | <input type="checkbox"/> In a Medal Presentation |
| <input type="checkbox"/> Under <u>any</u> circumstances | |

TENTATIVE SCHEDULE OF SPORT EVENTS

Changes may be made to this schedule prior to your arrival in Kelowna.

Wednesday, July 9, 2003

Accreditation Centre	KSS	12 PM – 9 PM
Lunch Service	OUC Cafeteria	12 PM – 2 PM
Boccia Referee Training	KSS	9 AM – 5 PM
CYA Training Camp (Sailing)	COSA	9 AM – 5 PM
SportAbility Classification	KSS	9 AM – 9 PM
Blind Sports Classification	KSS	5 PM – 9 PM
Coaches Seminar (TBD)	KSS	6 PM – 8 PM

Thursday July 10, 2003

Accreditation Centre	KSS	9 AM – 5 PM
Boccia	KSS	9 AM – 5 PM
Equestrian	Kelowna Riding Club	9 AM – 6 PM
Lawn Bowling	Kelowna Lawn Bowling Club	9 AM – 5 PM
Sailing	COSA	9 AM – 5 PM
Power Soccer Classification	KLO Middle School	9 AM – 12 PM
Power Soccer Tournament	KLO Middle School	12PM – 3PM
Junior Wheelchair Basketball	Raymer Elementary	9 AM – 12 PM
Swimming Classification	Parkinson Recreation Centre	1 PM – 7 PM
Welcome Barbeque	City Park	4 PM – 7 PM
Opening Ceremony	City Park	7 PM – 9 PM

Friday July 11, 2003

Athletics	Apple Bowl	9 AM – 2 PM
Boccia	KSS	9 AM – 5 PM
Equestrian	Kelowna Riding Club	9 AM – 6 PM
Lawn Bowling	Kelowna Lawn Bowling Club	9 AM – 5 PM
Sailing	COSA	9 AM – 5 PM
Power Soccer	KLO Middle School	10 AM – 12PM
Power Hockey (Demo)	KLO Middle School	1 PM – 3 PM
Golf	Kelowna Springs Golf Club	1 PM – 9 PM
5 Pin Bowling	McCurdy Bowling Centre	9 AM – 5 PM
10-Pin Bowling	McCurdy Bowling Centre	1 PM – 5 PM
Swimming	Parkinson Recreation Centre	2 PM – 6 PM
7-a-side Soccer (Demo)	KSS	6 PM – 9 PM
Junior Wheelchair Basketball	Raymer Elementary	5 PM – 9 PM
Games Carnival (Special Event)	KSS	TBA

Saturday July 12, 2003

Athletics	Apple Bowl	9 AM – 1 PM
Boccia	KSS	9 AM – 5 PM
Power Soccer	KLO Middle School	10 AM – 12PM
Cycling	Hiram Walker (Winfield)	8 AM – 12 PM
Sailing	COSA	9 AM – 5 PM
10 Pin Bowling	McCurdy Bowling Centre	1 PM – 5 PM
Golf	Kelowna Springs Golf Club	1 PM – 9 PM
Lawn Bowling	Kelowna Lawn Bowling Club	9 AM – 5 PM
Goalball	Parkinson Recreation Centre	1 PM – 6 PM
Swimming	Parkinson Recreation Centre	2 PM – 5 PM
Junior Wheelchair Basketball	Raymer Elementary	5 PM – 9 PM
Participant Dance	KSS	7 PM – 10 PM

Sunday July 13, 2003

Cycling	Hiram Walker (Winfield)	8 AM – 11AM
Bowles	Kelowna Lawn Bowling Club	9 AM – 11AM
Junior Wheelchair Basketball	Raymer Elementary	9 AM – 11 AM
Obstacle Course	KSS	9 AM – 11AM
Closing Ceremony	KSS	2 PM – 3 PM

MEDICAL FORM

THIS FORM IS CONFIDENTIAL AND FOR USE BY MEDICAL PERSONNEL ONLY.

**** NOTE: Bring your Medical / Care Card with you to the Games**

Name: _____ Birthdate: _____
(Day/Month/Year)

Emergency Contact Person: _____
Phone Numbers (Day) _____ (Eve) _____

Provincial Health Number _____
Other Health Plan Number _____

PSO _____

Allergies

Food: _____

Medication: _____

Other: _____

What is your reaction and recommended medical treatment? _____

Disability

Do you have a disability? Yes No

If yes, please specify: _____

Significant Medical Conditions

i.e. diabetes, asthma, epilepsy, seizures, heart, lung or kidney disease, etc.

Prescription Medications

Include list (including dosage) of medications currently prescribed to you.

Diet

Therapeutic diet requirements. If vegetarian, please define.

Suggestions for food substitutions: _____

Consent

Please sign below as consent for medical treatment at the BC Disability Games, should the need arise.

(Minors under 19 years of age on July 9, 2003 require a parent or guardian to sign.)

Signature _____

Date _____

KELOWNA 2003 BC DISABILITY GAMES
Intra Provincial Travel
 (Travel To and From Kelowna)

TRAVEL REIMBURSEMENT POLICY

The services and travel reimbursement guidelines outlined in this policy are available **ONLY** to registered BC Disability Games Core Sport participants who are current residents of the province of **British Columbia**.

1. If Games supplied transportation is available from a community, an allowance for personal vehicles is **not** available for that community, unless the BC Disability Sports Program Coordinator grants prior approval, in writing, to the individual and PSO involved.
2. The driver of each such vehicle with pre-approval confirmed, carrying a minimum of two registered participants, is eligible for full reimbursement of ferry and toll receipts, and mileage at \$0.19/km (according to the BCAA mileage chart.)
3. Reimbursement claims must be received in the BC Disability Sports office with all supporting receipts and documentation within **six weeks** following the completion of the Games (by AUGUST 25, 2003) to be eligible for reimbursement.

If you qualify for reimbursement, please complete this form and return before the deadline for consideration.

Name: _____ Tel: (H) _____
 Address: _____ (B) _____
 City: _____ Postal: _____
 Province: BRITISH COLUMBIA

NOTE: BC Disability Sports will only reimburse those who qualify according to the Travel Reimbursement Policy above. Attach receipts as applicable with this form.

Date	Description	# of Km @ \$0.19	Total Amount
	TOTAL EXPENSES		\$

Please list name(s) of all registered Games Participants traveling with you:

Your Signature: _____

Please return your completed form with receipts to:
 BC Disability Sports
 #322 – 1367 West Broadway
 Vancouver, BC V6H 4A9

DEADLINE: AUGUST 25, 2003

Office use only: Date Received _____

Amount Approved _____ Cheque# _____